

**February 22, 2022**

**Salem Township Trustees - At the Salem Township Conference Room**

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The Salem Township Board of Trustees met on February 22, 2022 in regular session at the Salem Township Fire Station Conference Room for the purpose of transacting the business of the Township. Trustee Susan Ramsey called the meeting to order at 7:00pm with Trustees Ralph Blanton present. Mrs. Ramsey led all those present in the pledge to the flag.

**Meeting Minutes:**

- The trustees read the minutes from the February 8, 2022 meeting. Mr. Blanton made a motion to approve the minutes. Mrs. Ramsey seconded the motion.

Vote: Mr. Blanton – yea      Mrs. Ramsey - yea      Mr. Kilburn – absent

**Zoning:** Mrs. Ramsey opened the meeting to the Zoning Amendment Hearing

- ❖ Ms. Stephanie Austin, Salem Township Zoning Inspector, confirmed public notice was provided and read that public notice aloud for the record.
- ❖ Mrs. Ramsey read through the procedural history for the record.
- ❖ Ms. Elizabeth Dakin gave a recap of the amendments that were presented
- ❖ Mrs. Ramsey asked for public comments at this time: there were none
- ❖ Mrs. Ramsey moved for adoption of Resolution 2022-02 Comprehensive Amendment to the Salem Township Rural Zoning Code Text and Zoning Map pursuant to section 519.12 of the Ohio Revised Code. Mr. Blanton second the motion. Upon call of the roll, the following vote resulted:

Vote: Mr. Blanton – yea      Mrs. Ramsey - yea      Mr. Kilburn – absent

**Zoning Update:** Zoning Inspector Stephanie Austin

- Has had a flurry of activity
- She will e-mail weekly activity to Trustees as well as Fiscal Officer
- Asked if there is room for zoning files and if she can work on records retention and disposition to possibly get rid of old files. She will work with Fiscal Officer and they reach out to the Warren County Records Department for direction.

**Fire Department:** Fire Asst. Chief Moenster reported:

- Monitored the flooding situation in Morrow from all the rain.
- Request to move Part-Time employee Steven Hill to Full Time Employee. Mr. Blanton made a motion to accept Steven Hill as full-time employee. Mrs. Ramsey seconded the motion.

Vote: Mr. Blanton – yea      Mrs. Ramsey - yea      Mr. Kilburn – absent

- Request for Chief Harrison to sign the paperwork to cancel Medical Mutual as Township Insurance carrier. Mr. Blanton made a motion to cancel Medical Mutual as the Township insurance carrier. Mrs. Ramsey seconded the motion.

Vote: Mr. Blanton – yea      Mrs. Ramsey - yea      Mr. Kilburn – absent

**Guest comments:**

- Mr. Steve Mahlman who lives at 5900 Lake Rd. attended tonight's meeting to ask the Trustees to help with the 4-wheelers and off-road equipment being ridden on Lake Rd. In one evening, they went up and down 150 times. Mr. Glancey another guest that lives on that road confirmed his complaint. Mr. Blanton let him know that this is not a Trustee issue, however he will send this complaint on to the Sheriff's Office. He will also ask MR. Kilburn to look into it.
- Mr. Gary Paynter asked the procedure to have a street light put in on Ward Rd. They live at the end of the street and it is very dark. Mr. Blanton said the issue with Street lights is the cost the Township acquires. Not just the cost of installing one, it's the permanent expense once it's installed. He will find out the cost and report back.

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**Trustee Ralph Blanton reported:**

- Presented resolution 2022-03 authorizing contract with WC Engineer's Office for the 2022 resurfacing and chip and seal projects. Mrs. Ramsey made a motion to adopt Resolution 2022-03. Mr. Blanton second the motion. Upon call of the roll, the following vote resulted:

Vote: Mr. Blanton – yea      Mrs. Ramsey - yea      Mr. Kilburn – absent

- ❖ Received 2022 contract for cemetery from Schneiders Lawn Care in the amount of \$44,640.00 Slight increase from last year. Mr. Blanton made a motion to accept the 2022 contract. Mrs. Ramsey second the motion

Vote: Mr. Blanton – yea      Mrs. Ramsey - yea      Mr. Kilburn – absent

- Fence at the end of Ward Rd. is to be installed this week

**Trustee Susan Ramsey reported:**

- Working on the list of who needs to be paid from 2021 BZA & ZC meetings.
- Looking for a board member for the Salem Township Library. If anyone wants to volunteer or knows someone who would like to volunteer, please let us know. Mrs. Paynter asked what all this would entail. Mrs. Ramsey explained it's a three-person board. It's a volunteer position and it's non paid.

**Fiscal Business: Vicky VonHolle, Fiscal Officer**

- Presented the trustees with payroll and bills that are ready for payment. Mr. Blanton made a motion to approve the payroll and to pay the bills as presented. Mrs. Ramsey seconded the motion.

Vote: Mr. Blanton – yea      Mrs. Ramsey - yea      Mr. Kilburn – absent

**Adjournment:** With no further business to come before the board, Mr. Blanton made a motion to adjourn the meeting at 7:50pm. Mrs. Ramsey seconded the motion.

Vote: Mr. Blanton – yea      Mrs. Ramsey - yea      Mr. Kilburn – absent